

BOARD OF COUNTY COMMISSIONER'S

MINUTES

JULY 27, 2015

Adliene Soell led in Prayer and leading in the Pledge of Allegiance was Abbey Siglin.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 27th day of July 2015 in the meeting Room 200 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman
Harold Haralson, Vice-Chairman
Darry Stacy, Member
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Jim Robertson, Linda Atkins, Susan Reese, Brian Jenkins, Bryan Gann, Buzz McDonald, Earl Cox, George Mauldin, Melinda Duke, Susan Moffat, Rachel Martin, Kyndall Brown, Elly Rex, Abbey Siglin, Rachel Lewis, Matthew Lewis, Adliene Soell, Karin Leimbach, Kristina Reed, Susan Burr, Christine Cartmell, Joy Hampton and John Roberts.

After the reading of the minutes of the Regular Meeting of July 20, 2015 and there being no additions or corrections, Darry Stacy moved that the minutes be **approved**. Harold Haralson seconded the motion.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

A. Old Business:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Harold Haralson, to **award** to Warren Cat as per the bid summary on Options #2 and #3 and District No. 2 will purchase two motor graders for **Bid# COM2-1726** – Purchase for one (1) or more, 2015 or newer Motor Graders for the County Commissioners.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

2. Upon the recommendation of Assistant Purchasing Agent Susan Reese, Rod Cleveland moved, seconded by Darry Stacy, to **table** the awarding and/or rejecting of the bids until a later date for **Bid# HWY 1727 – Six-Month (6) Non-Encumbered Contract** to provide Asphalt Material. The bid term will be from August 11, 2015 through February 10, 2016.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

B. Items of Business:

1. Chairman Rod Cleveland welcomed those in attendance for the **4-H Youth Day** at the Courthouse. Karen Leimbach, 4-H Extension Educator, said that the 4-H Youth are touring each office to learn the different functions of each office so they can take that knowledge back to their 4-H Clubs and to their families. Ms. Leimbach thanked the Board of Cleveland County Commissioners and everyone involved in the 4-H Youth Day at the Courthouse and thanked them for their time.
2. Bryan Gann, **Midwest Wrecking**, said that part of the west wall is still standing, but after another week or so they will be down to the slab to haul it away. September 1, 2015 is their projected completion date.
3. Harold Haralson moved, seconded by Darry Stacy, to **approve** the **Invoice** for Cleveland County District #3’s portion of project #STP-114D(203)CB and the **Resolution** to execute the agreement between Cleveland County and the Oklahoma Department of Transportation on the project for the Bridge over Tributary of Willow Creek.
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.
4. Rod Cleveland moved, seconded by Harold Haralson, to **approve** the **Agreement** between the Board of Cleveland County Commissioners and the City of Oklahoma City, project NO. PJ-CI-0051, Reconstruction of Walking Trails in Medley Park, 0.61 lane miles at a cost not to exceed \$190,000.00.
The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.
5. Darry Stacy moved, seconded by Harold Haralson, to **accept** the recommendations of the **Budget Board** concerning personnel matters that was discussed last week in order to get everything transferred and in place.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

Chairman Rod Cleveland said that the following Items, No. 6 through No. 16 are **Consent Items** and are routine in nature; therefore, Darry Stacy moved, seconded by Harold Haralson, to **approve** the **items** as follows:

6. **Agreement** between Cleveland County OSU Extension Office and Rod’s Pest Control for spraying for roaches, ants, spiders, etc. at a monthly cost of \$55.00 for the period July 1, 2015 through June 30, 2016.
7. **Equipment Lease Agreement** of the Cleveland County Court Clerk’s Office and ImageNet consulting, LLC for lease on an IR-6255 Canon Copier in the amount of \$277.91 per month. The County Court Clerk will also lease an Advanced 6055 Canon ImageRunner in the amount of \$293.56 per month and \$95.00 per month for maintenance to include 10,000 impressions. Overages will be billed at \$.0079 per impression.
8. **Lease Agreement** between Cleveland County District #3 and James Supplies for lease of 20 cylinders for the period July 1, 2015 through June 30, 2016 at the rate of \$23.00 per cylinder for a total of \$460.00.
9. Approval of **Allocation of Alcoholic Beverage Tax** in the amount of \$29,985.68.
10. Resolution Disposing of D611-64 Dell Precision Workstation 490 from the Cleveland County Commissioners Office. This item was sold at auction.
11. Resolution Disposing of D611-54, Computer Rack and D611-53, Dell Minitower, Monitor, Keyboard and Mouse from the Cleveland County Commissioners Office. These items are to be declared surplus and junked.
12. Resolution disposing of L219.9, Sound system to be declared surplus and junked by the Cleveland County Court Clerk’s office.
13. **Approve the following Cash Fund Appropriations:**

a.	Bridge Capital Improvement Fund	\$ 30.19
b.	Child Abuse Prevention Fund	\$ 232.80
c.	Cleveland County Justice Center Fund	\$339,085.11
d.	Co Bridge and Road Improvement Fund	\$ 25,307.92
e.	Co. Commissioners Building Fund	\$ 113.92
f.	Co Clerk’s Lien Fee Fund	\$ 8,224.45
g.	Co Clerk’s Preservation Fee Fund	\$ 26,584.45
h.	County Health Fund	\$ 12,250.03
i.	Court Clerk Revolving Fund	\$ 10,819.09
j.	Drug Court Revolving Adult Fund	\$ 1,048.79
k.	Early Settlement Central Cleveland Co. Fund	\$ 3,460.00
l.	Co Fair Board Fund	\$ 10,529.00
m.	Co. Fairgrounds Fund	\$ 24,050.00
n.	Highway Unrestricted Fund	\$413,119.96
o.	Juvenile Drug Court Revolving Fund	\$ 311.42

p.	S.T.O.P Violence Against Women Grant Fund	\$ 2,552.79
q.	Sales Tax Fund	\$723,192.79
r.	Co Sheriff Courthouse Security Service Fee Fund	\$ 3,492.90
s.	Co Sheriff Revolving Fund	\$108,109.38
t.	Co Sheriff Service Fees Fund	\$ 35,589.11
u.	Co Sheriff Jail Fund	\$ 6,162.40
v.	Co Sheriff Commissary Fund	\$ 40,482.22
w.	Co Sheriff Federal Share Revenue Fund	\$ 5.29
x.	Co Treasurer’s Certification Fee Fund	\$ 4,860.00

14. Approval of the following Blanket Purchase Orders submitted for the following Departments:

District #1

16-0790-T2A	Steve’s Wholesale	\$ 500.00
16-0791-T2A	O’Reilly Automotive	\$ 600.00
16-0792-T2A	Ram Products	\$ 1,000.00
16-0793-T2A	Northern Tool & Equip.	\$ 1,500.00
16-0803-T2A	Certified Laboratories	\$ 4,235.00
16-0819-T2A	Kenneth Goad	\$ 4,000.00
16-0828-T2A	Spectro Wire & Cable, Inc.	\$ 600.00
16-0829-T2A	Edward’s Canvas	\$ 1,500.00
16-0830-T2A	Don’s Mobil Lock Shop	\$ 500.00
16-0836-T2A	Warren Cat	\$ 4,000.00

District #2:

16-0788-T2A	Logan County Asphalt Co.	\$ 2,000.00
16-0825-T2A	Southern Tire Mart	\$ 2,500.00
16-0831-T2A	O’Reilly Automotive	\$ 2,500.00

District #3:

16-0755-T2A	Fleet Pride	\$ 1,000.00
16-0817-T2A	Warren Cat	\$ 2,500.00
16-0846-T2A	Interstate Battery System	\$ 1,000.00

Building Maint.

16-0784-SM2	P & K Equipment	\$ 200.00
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State Auditor:

16-0808-SC1	State Auditor & Inspector	\$ 50,000.00
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County Clerk:

16-0739-F2	OneSource Managed Services	\$ 1,675.00
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Fairgrounds

16-0765-FG2	City of Norman	\$ 4,000.00
16-0766-FG2	The Norman Transcript	\$ 2,500.00
16-0767-FG2	A.T. & T	\$ 810.00
16-0768-FG2	O G & E	\$ 1,400.00
16-0769-FG2	O G & E	\$ 3,000.00
16-0770-FG2	O G & E	\$ 4,500.00

16-0771-FG2	O G & E	\$ 1,100.00
16-0772-FG2	O G & E	\$ 6,600.00
16-0773-FG2	O G & E	\$ 1,200.00
16-0785-FG2	O N G	\$ 450.00
16-0837-FG2	OSU-CTP	\$ 500.00

Sheriff Dept.

16-0810-CCJC2	Aramark Correctional Services	\$ 45,000.00
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15. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

FY 14/15

General:

15-0027-H2	15-0047-SP1C
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Highway:

15-0196-T2A	15-0490-T2A	15-2562-T2A	15-2874-T2A
15-3396-T2A			

Health:

15-0207-MD2	15-0216-MD2	15-0217-MD2	15-0242-MD2
15-0244-MD2	15-0245-MD2	15-0248-MD2	15-0309-MD2
15-0319-MD2	15-0324-MD2	15-0331-MD2	15-0332-MD2
15-0393-MD1C	15-0425-MD2	15-0817-MD2	15-2266-MD2

Sheriff Service Fee:

15-4922-CFB2

Fair Board

15-4259-FF2

FY 15/16

Highway:

15-0227-T2A	15-0228-T2A
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16. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:

FY 15/16

a. General Fund	\$ 986,221.11
b. Highway Fund	\$ 285,437.15
c. Health Fund	\$ 9,608.40
d. Sheriff Commissary Fund	\$ 3,876.12
e. Sheriff Donation Fund	\$ 103.80
f. Treasurer Certification Fee Fund	\$ 1,856.00
g. County Clerk Preservation Fee Fund	\$ 365.60
h. Fairgrounds Fund	\$ 2,034.09

FY14/15

a. General Fund	\$ 127,516.32
b. Highway Fund	\$ 25,706.19
c. Health Fund	\$ 17,797.66
d. Sheriff Commissary Fee Fund	\$ 330.00
e. Sheriff Service Fee Fund	\$ 57.58
f. Fair Board Fund	\$ 70.75

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

END OF CONSENT DOCKET.

C. New Business: Darry Stacy said that one payment has come before the Board for payment of insurance premiums.

County Clerk Tammy Belinson said that Purchase Order Number: 2016-532 had an invoice come to a higher total. The PO was voided and Purchase Order Number: 2016-900 was issued.

Chairman Rod Cleveland said that the Purchase Order is approximately \$12,000.00 higher because the original quote did not include tax.

Darry Stacy moved, seconded by Harold Haralson, to approve Purchase Order Number: 2016-900, from the General Government M&O account to Steve Owens Insurance Group, in the amount of \$573,582.84.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

D. Commissioner’s Discussions regarding **County Business** concerned the purchase of a drone for District #3 and construction of a new bridge over Willow Creek. Mowing is continuing in all three districts since the sun is shining. Congratulations on retiring were extended to Andy Rieger, Executive Editor of the Norman and to Don Woods, Executive Director Norman Economic Development Coalition. Chairman Rod Cleveland said he appreciated the 4-H Youth coming to the Courthouse today. He said that ACCO is having a special meeting on July 28, 2016 at 10:00 am.

E. During **Public Comment** the **4-H Youth** presented the Board of County Commissioners with a Coffee Mug and Ink Pen.

F. There being no further business to come before the Board, Darry Stacy moved that the meeting be **adjourned** at 1:14 pm. Harold Haralson seconded the motion. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes. Motion carried.